



City of San Antonio

Agenda Memorandum

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Agenda Item Number: 2

Agenda Date: January 19, 2023

In Control: Planning and Community Development Committee

DEPARTMENT: Development Services Department

DEPARTMENT HEAD: Michael Shannon

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Briefing on Code Enforcement teams and units as well as data and performance metrics. [Roderick Sanchez, Assistant City Manager; Michael Shannon, Director, Development Services]

SUMMARY:

Briefing on the Code Enforcement specifically a broad overview of the code enforcement teams and units along with data and performance metrics.

BACKGROUND INFORMATION:

The Development Services Department (DSD) is responsible for facilitating land and building development and enforcing building-related codes throughout the City of San Antonio. In addition, the Development Services Department through the Code Enforcement Section enforces the minimum property maintenance standards and property use (zoning); dangerous structures

including emergency demolitions; lot clearance, junked vehicles; graffiti and other health and safety related codes.

The Code Enforcement Section consists of 146 authorized positions which includes 90 code enforcement officers, 13 dangerous premises officers and 12 code enforcement supervisors that are responsible for performing investigative work enforcing City code and regulations. Furthermore, the Code Enforcement Section accounts for 19 graffiti abatement program team members and 12 other team members in a support or management role.

The field operation for code enforcement is divided into field units and special teams.

Code Enforcement Field Units

There are 10 field units located across the city. Each field unit consist of six (6) to eight (8) code enforcement officers and, at the minimum, one (1) dangerous premises officers that are overseen by a code enforcement supervisor. Over 60% of all authorized positions in the Code Enforcement Section are assigned to the field units. Most property maintenance requirements are handled by the field units. The most common violations are outside placement, trash/debris, overgrown premises, front yard parking, and junked vehicles.

Code Enforcement Special Team

The special teams consist of the Licensing/Permitting and Zoning Team and the Neighborhood Enhancement Team (NET). The licensing and permitting programs include the following: boarding home programs, mobile living parks program, donation container program, scrap tire inspections program, secondhand/refurbished mattresses: sales/retail or germicidal treatment providers program, short-term rental program, metals recycling program and used automotive parts recycler program. There are eight (8) code officers assigned to the licensing/permitting and zoning team. The Neighborhood Enhancement Team (NET) is a proactive unit within the Code Enforcement that conducts code sweeps identified by neighborhood associations and City Council. The team is comprised of six (6) code enforcement officer and two (2) dangerous premises officers. The charge of the Multi-Tenant Inspection program falls under the NET as well. Two (2) dedicated code enforcement officers are assigned to the multi-tenant inspection program.

Other programs or initiatives: Dangerous Assessment Response Team (DART); Damage Assessment Team (DAT); Garage Sales Permit Program; and Absentee Property Owner Registration and Building Standards Board (BSB)

Graffiti Abatement Program (GAP)

The graffiti abatement team is responsible for abating graffiti on sidewalks, curbs, improved drainage easements and retaining walls. In addition, the graffiti abatement program assists tenants and owners of private property with the abatement of graffiti and provision of abatement supplies. The City of San Antonio will provide free paint and supplies. The Graffiti Abatement Program consist of 19 team members.

ISSUE:

This item is for briefing purposes only.

FISCAL IMPACT:

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ALTERNATIVES:

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RECOMMENDATION:

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